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LETTER OF INVITATION TO TENDER

Our ref.: LVFO/SRVCS/2020-2021/009

Project: Contribution of sustainable fisheries to the blue economy of the Eastern Africa, Southern Africa and the Indian Ocean- ECOFISH

Programme. No. RSO/FED/039-977

INVITATION TO TENDER FOR CONSULTANCY TO UNDERTAKE LEGAL, INSTITUTIONAL AND ORGANIZATIONAL FRAMEWORK ANALYSIS OF THE PROPOSED EAST AFRICAN FISHERIES ORGANIZATION (EAFO)

Dear Sir/Madam,

I am pleased to inform you that your firm/the consortium led by you is invited to take part in the simplified tender procedure for the above contract. The complete tender dossier is attached to this letter. It includes:

- A. Instructions to tenderers**
- B. Draft contract agreement and special conditions with annexes:**
 - I. General conditions for service contracts
 - II. Terms of reference
 - III. Organisation and methodology (to be submitted by the tenderer using the template provided)
 - IV. Key experts (including templates for the summary list of key experts and their CVs)
 - V. Budget (to be submitted by the tenderer as the financial offer using the template provided)
 - VI. Forms and other supporting documents
- C. Other information:**
 - I. List of entities invited to submit a tender
 - II. Administrative compliance grid
 - III. Evaluation grid
- D. Tender submission form**

For your information your application to participate in this tender procedure fulfilled the technical selection criteria for the following references specified in your application form:

Under point 4.1 (6) of the instructions to tenderers you will be requested to submit documentary evidence for these references.

For full details of the tendering procedures, please see the **practical guide and its annexes**, which may be downloaded from the following website: <http://ec.europa.eu/europeaid/prag/document.do> .

We look forward to receiving your tender which has to be sent **or** hand delivered no later than the deadline set in point 8 of the instructions to tenderers. Please send it to the address and with the requirements given in point 8. By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means. If you decide not to submit a tender, we would be grateful if you could inform us in writing, indicating the reasons for your decision.

Yours sincerely,



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