



STANDARD BIDDING DOCUMENT FOR DISPOSAL OF EAC-LVFO ASSETS

Subject of Disposal:	INVITATION TO BID TO PURCHASE USED OFFICE FURNITURE, USED COMPUTER EQUIPMENT, OFFICE EQUIPMENTS, PATROL BOAT AND USED ELECTRICAL DEVICES AMONG OTHERS
Disposal Reference Number:	LVFO/DISP/2023-2024/001
Disposal Method:	PUBLIC AUCTION
Date of Issue:	19TH APRIL 2024
Deadline Date:	10TH MAY 2024- 12:00PM LOCAL TIME

**The Secretary, Procurement Committee,
Lake Victoria Fisheries Organization (LVFO),
Busoga Square, Plot 7B/E Bell Avenue
P. O. BOX 1625, Jinja, Uganda
E-mail: procurement@sec.lvfo.org
Fax +256 434 123123
Tel +256 434 125000
Website: www.lvfo.org**

STANDARD BIDDING DOCUMENT

TABLE OF CONTENTS

STANDARD BIDDING DOCUMENT FOR DISPOSAL OF EAC-LVFO ASSETS.....	1
INVITATION TO BID	2
PART 1: Bidding Procedures	4
Instructions to Bidders.....	4
BIDDING DOCUMENT	6
PREPARATION OF BIDS	7
SUBMISSION AND OPENING OF BIDS	8
EVALUATION OF BIDS	9
AWARD OF CONTRACT	10
Bid Submission Sheet.....	11
CODE OF ETHICAL CONDUCT IN BUSINESS FOR BIDDERS AND PROVIDERS	12
PART 2: Description of Assets	13
Description of Assets.....	13
List of Assets and Price Schedule.....	14
PART 3: Contract	15
Contract Agreement	15
For the Disposal of EAC- LVFO Assets.....	17

INVITATION TO BID

Our Ref: LVFO/DISP/2023-2024/001

Date: 19th April 2024

FOR SALE “AS IS, WHERE IS”

INVITATION TO BID BY PUBLIC AUCTION TO PURCHASE USED OFFICE FURNITURE, USED COMPUTER EQUIPMENT, USED OFFICE EQUIPMENT, PATROL BOAT AND USED ELECTRICAL DEVICES AMONG OTHERS.

1. The EAC - Lake Victoria Fisheries Organization (LVFO) intends to dispose of used office furniture, used computer equipment, used office equipment and used electrical devices among others, on “**as is, where is**” basis; and the LVFO shall have no further liability after sale.
2. The LVFO now invites sealed bids for the sale of the above items as summarized in **PART 2: Description of Assets** and **ANNEX 1- The Detailed List and description of Assets**.
3. Bidding will be conducted through the tender procedure as specified in the EAC-LVFO Financial Rules and Regulations and Procurement Procedures, and is open to all Bidders as defined in these Regulations.
4. **To download the complete set of Bidding Documents, bidders shall visit the LVFO Website: www.lvfo.org under the Link Tenders or contact us on the address below.**
5. Interested bidders may obtain further information and inspect the items at the LVFO Office premises at the address given below from **22nd April to 9th May 2024** between **10.00 a.m. to 12.30 p.m and 2.00 p.m to 4.00p.m** only on working days i.e., from Monday to Friday, excluding public holidays. Bidders may contact the Procurement Office to schedule an inspection (Tel +256 434 125000/ Ext. 5011 and Ext 5120, or via the email procurement@sec.lvfo.org).
6. Late bids, portion of bids, shall not be accepted for evaluation irrespective of the circumstances. Bidders may bid for one or more complete Lots but not select portions of a Lot. Bidders will only bid once per Lot.
7. Bids will be opened at the Public Auction in the presence of the bidders’ representatives who choose to attend at the address below.
8. Interested bidders will submit all required Bid forms in one original properly filled in, and enclosed in one plain envelope clearly marked “**BID BY PUBLIC AUCTION FOR PURCHASE OF (.....INSERT LOT NUMBER AND DESCRIPTION.....)**” must be addressed as below and delivered to the bid box on or before on **10th May, 2024 at 12:00 p.m. local time**. Bids will be opened immediately thereafter in the presence of the bidders’ representatives who choose to attend physically at the address below to be shared with bidders on request via the email procurement@sec.lvfo.org

**The Secretary, Procurement Committee,
Lake Victoria Fisheries Organization (LVFO),
Busoga Square, Plot 7B/E Bell Avenue
P. O. BOX 1625, Jinja, Uganda
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Fax +256 434 123123
Tel +256 434 125000/ Ext. 5070
Website: www.lvfo.org**

9. The planned procurement disposal schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	Friday 19th April 2024
b. Inspection of equipment	22 nd April to 9 th May 2024 between 10.00 a.m. to 12.30p.m and 2.00p.m to 4.00p.m only on working days i.e., from Monday to Friday, excluding public holidays.
c. Bid closing date	Friday, 10 th May 2023 at 12:00 p.m. local time
d. The Public Auction	The Public Auction is scheduled to take place on Friday 10th May 2024 commencing at 12.30 p.m. , at the Lake Victoria Fisheries Organization Secretariat Headquarters, Busoga Square Plot 7B/E Bell Avenue, Jinja City.
e. Contract award and Signature	A contract shall be by signing a contract in accordance with Part 3: Contract. The successful Bidder will be expected to pay for and collect the Asset within the period specified in the Agreement.

**Indicative dates*

10. Clarifications or any changes, modifications or withdrawal in regard to this Tender shall be communicated only on the LVFO Website. Addendum/s, if any, shall be updated only on the LVFO Website: www.lvfo.org. Bidders are encouraged to frequently visit this website throughout the bidding period to access any addenda.

PART1: Bidding Procedures

Instructions to Bidders

Disposal Reference Number: **LVFO/DISP/2023-2024/001**

Subject of Disposal: **LVFO OFFICE ASSETS**

GENERAL

Scope of Bid:

EAC-LVFO, hereinafter called the “Procuring and Disposing Entity”, invites bids for the purchase of office equipment’s described in Part 2, Description of Assets.

This disposal process will be conducted in accordance with the sale through Public Auction methodology.

Any resulting contract shall be subject to the terms and conditions detailed in Part 3: Contract.

Limitation to Purchase:

There is no limitation whatsoever to anybody for purchase of the said Assets.

Items:

The item description of Assets is in *Part 2: Description of Assets* of this document. Bidders shall be permitted to bid for items according to the following rules:

Bidders will bid for items of their interest (for an entire Lot) and submit only one bid per Lot.

Corrupt Practices:

It is the EAC-LVFO’s Policy to require that EAC-LVFO as well as Bidders and Buyers observe the highest standards of ethics during disposal and the execution of contracts. In pursuit of this policy, EAC- LVFO;

Defines, for the purposes of this provision, the terms set forth below as follows:

“Corrupt practice” includes the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of an official in the disposal process or in contract execution;

“Fraudulent practice” is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;

“Collusive practice” is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party; and

“Coercive practice” is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;

Will reject a recommendation for award if it determines that the Bidder recommended for award has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract.

Will suspend a Bidder from engaging in any internal procurement and disposal proceeding for a stated period of time, if it at any time determines that the Bidder has engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, an organisation's contract.

In pursuit of the Policy defined above, EAC- LVFO may terminate a contract, if it at any time determines that corrupt, fraudulent, collusive or coercive practices were engaged in a Bidding, during the disposal process or the execution of that contract.

Code of Ethical Conduct: In pursuit of the Policy defined above, EAC- LVFO requires Bidders/Buyers to adhere to the relevant codes of ethical conduct. The Code of Ethical Conduct for Bidders as provided in the Bidding Forms shall be signed by the Bidder and submitted together with the other Bidding Forms.

BIDDING DOCUMENT

Bidding Document:

The Bidding Document consists of the following Parts, which should be read in conjunction with any addenda issued:

Part 1: Bidding Procedures

Part 2: Description of Assets

Part 3: Contract

The Disposal Notice/Public Invitation Notice is part of the Bidding Document. (In the case of public auction).

To download the complete set of Bidding Documents, bidders shall visit the LVFO Website www.lvfo.org under the Link Tenders or contact us on the address below or through the email: procurement@sec.lvfo.org

At any time prior to the deadline for submission of Bids, EAC- LVFO may amend the Bidding Document or extend the deadline for submission of Bids by issue of addenda. Addenda will be issued in writing and posted onto the LVFO Website for view by all interested Bidders.

Clarification of Bidding Document:

Any queries regarding this Bidding Document should be addressed to the Procurement Unit in writing at the following address and not later than the deadline date indicated.

Address:

**The Secretary, Procurement Committee,
Lake Victoria Fisheries Organization (LVFO),
Busoga Square, Plot 7B/E Bell Avenue
P. O. BOX 1625, Jinja, Uganda
E-mail- procurement@sec.lvfo.org
Tel +256 434 125000/Ext. 5070
Website: www.lvfo.org**

PREPARATION OF BIDS

Preparation of Bids:

You are advised to carefully read the complete Bidding Document, including the Conditions of Contract in Part 3: Contract, before preparing your Bid. This bid and your written acceptance shall constitute a binding contract between us.

Inspection of Assets:

Potential Bidders may inspect the Assets prior to preparing Bids. The date(s) for inspection are: 22nd April 2024 to 9th May 2024

Time(s) for inspection: between 10.00 a.m. to 12.30p.m and 2.00p.m to 4.00p.m only on working days i.e., from Monday to Friday, excluding public holidays.

Place of Inspection: **LVFO Headquarters in Jinja, Uganda**

Documents Comprising the Bid:

You are requested to Bid for the said Asset(s) by completing, signing and returning:

the Bid Submission Sheet in this Part;

the List of Assets and Price Schedule in Part 2, with prices completed for all items for which you are bidding for;

(Signed for authenticity) Signed ethical code of conduct

The standard forms in this Bidding Document may be retyped for completion.

Bid Validity:

The Bid submitted shall be valid for the period of Thirty (30) calendar days from the deadline date.

Currency of Bids:

Bids shall be priced in **Uganda Shillings or an easily convertible currency**. The currency of evaluation is Uganda Shillings. Bids in other currencies will be converted to this currency for evaluation purposes only, using the prevailing exchange rates published by the Bank of Uganda on the date of the submission deadline.

Bid Security/Bid Securing Declaration:

A Bid Security of One Million Uganda Shillings (UGX 1,000,000) shall be required for the following Lots;

Lot 4

Copies of Bid:

The Bidder shall prepare and submit only one original of the Bid, which shall be marked "ORIGINAL".

Signing of Bids:

The original and all copies of the Bid shall be typed or written in indelible ink and shall be signed by a person duly authorised to sign on behalf of the Bidder. All pages of the Bid shall be signed or initialed by the person signing the Bid.

SUBMISSION AND OPENING OF BIDS

Sealing and marking of Bids:

Bids should be sealed in a single envelope, clearly marked with the Disposal Reference Number above, the Bidder's name, the name of the Procuring and Disposing Entity and a warning not to open before the date and time of the Bid Opening. Envelopes should be sealed in such a manner that opening and resealing cannot be achieved undetected.

Submission of Bids:

Bids should be submitted to the address below, not later than the date and time of the deadline below. Late Bids shall be declared late, rejected and returned unopened to the Bidder.

Date of deadline: 10th May 2024

Time of deadline: 12:00 pm local time

Time of Opening: 12:30 pm local time

Address: BID BOX with the address below

The Secretary, Procurement Committee,

EAC-Lake Victoria Fisheries Organization (LVFO),

Busoga Square, Plot 7B/E Bell Avenue, P. O. BOX 1625, Jinja, Uganda

E-mail- lvfo-sec@lvfo.org and procurement@sec.lvfo.org

Fax +256 434 123123

Tel +256 434 125000

Website: www.lvfo.org

Opening of Bids:

On behalf EAC LVFO the Auctioneer shall conduct the Bid Opening at the Public Auction in the presence of the bidders who choose to attend at the LVFO Headquarters

EVALUATION OF BIDS

Evaluation of Bids:

The evaluation of Bids shall be based on price only. The bidder shall be expected to submit the highlighted documents for evaluation as follows:

1. Bid Submission sheet,
2. Signed ethical code of conduct, and
3. List of Assets that a bidder is submitting a bid for, and;
4. Price Schedule

Evaluation of Price:

On behalf of EAC-LVFO, the Auctioneer shall correct any arithmetic errors in the Bids, convert the Bids to a common currency (UGX) and rank Bids to determine the highest priced Bid.

Evaluation Currency:

The currency of evaluation is Uganda Shillings (UGX). Bids in other currencies will be converted to this currency for evaluation purposes only, using the prevailing exchange rates published by the Bank of Uganda on the date of the submission deadline.

Best Evaluated Bid:

The successful bidder, as announced by the Auctioneer at the Public Auction, shall immediately pay a minimum of fifty percent (50%) of the Contract Price.

Right to Reject:

On behalf EAC LVFO, the Auctioneer reserves the right to accept or reject any Bid or to cancel the bidding process and reject all Bids at any time prior to contract award.

AWARD OF CONTRACT

Award of Contract:

Award of contract shall be by placement of a Contract

Formation of contract:

Formation of a contract shall be by signing a contract in accordance with Part 3: Contract. The successful Bidder will be expected to pay for and collect the Asset within the period specified in the Agreement.

- 1) The successful bidder, as announced by the Auctioneer at the Public Auction, shall immediately pay a minimum of fifty percent (50%) of the Contract Price.

- 2) The successful bidder shall within the five (5) working days from the date of the Public Auction, settle the balance of the contract price after which the asset shall be handed over to them. Failure to comply will result in forfeiture of the down payment

Right to Review:

Bidders may seek an Administrative Review by the Accounting Officer in accordance with the EAC LVFO's Policy if they are aggrieved with the decision taken by the Auctioneer.

Notification of Contract Award for Disposal

The person named below has been awarded a contract for the disposal requirement detailed below.

Disposal Reference Number:	
Subject of Disposal:	
Method of Disposal:	
Contract awarded to (Name):	
Date of Contract Award:	
Total Contract Price:	

Bid Submission Sheet

[Complete this Form with all the requested details and submit it as the first page of your Bid, with any documents requested above attached. Ensure that your Bid is authorised or signed in the Signature Block below. A signature and authorisation on this Form will confirm that the terms and conditions of this Bidding Document prevail over any attachments. If your Bid is not authorised or signed, it may be rejected.]

Bid Addressed to (EAC-LVFO)	
Date of Bid:	
Disposal Reference Number:	
Subject of Disposal:	

I offer to purchase the item or items listed in the attached List of Assets and Price Schedule, at the prices indicated on the attached List of Assets and Price Schedule, in accordance with the terms and conditions stated in your Bidding Document referenced above.

I have signed and undertake to abide by the Code of Ethical Conduct for Bidders and Providers attached, during the procurement process and the execution of any resulting contract;

This Bid is valid until the [insert date, month, and year] **ninety (90) calendar days from the deadline date.**

I confirm that the prices quoted in the List of Assets and Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

Bid Submitted By:

Signature: _____

Name: _____

Date: _____ (DD/MM/YY)

Address: _____

Tel No.: _____

Email: _____

CODE OF ETHICAL CONDUCT IN BUSINESS FOR BIDDERS AND PROVIDERS

Ethical Principles

Bidders and Providers shall at all times- maintain integrity and independence in their professional judgment and conduct; comply with both the letter and the spirit of- The Agency’s Policies; and Any contract awarded. Avoid associations with businesses and organizations which are in conflict with this Code.

Conflict of Interest

Bidders and Providers shall not accept contracts which would constitute a *Conflict of Interest* with, any prior or current contract with any procuring and disposing entity. Bidders and Providers shall disclose to all concerned parties those conflicts of interest that cannot reasonably be avoided or escaped.

Confidentiality and Accuracy of Information

Information given by Bidders and Providers in the course of the disposal processes or the performance of contracts shall be true, fair and not designed to mislead. Providers shall respect the confidentiality of information received in the course of performance of a contract and shall not use such information for personal gain.

Gifts and Hospitality

Bidders and Providers shall not offer gifts or hospitality directly or indirectly, to staff of EAC-LVFO that might be viewed by others as having an influence on the Agency’s disposal decision.

Inducements

Bidders and EAC-LVFO Management shall not offer or give anything of value to influence the action of a staff in the disposal process or in contract execution. Bidders and Management shall not ask a staff to do anything which is inconsistent with the Policies and Procedures or the Code of Ethical Conduct in Business.

Fraudulent Practices

Bidders and Management shall not- Collude with other businesses and organisation’s with the intention of depriving EAC-LVFO of the benefits of free and open competition; Enter into business arrangements that might prevent the effective operation of fair competition; Engage in deceptive financial practices, such as bribery, double billing or other improper financial practices; Misrepresent facts in order to influence a disposal process or the execution of a contract to the detriment of the EAC-LVFO; or utter false documents. Unlawfully obtain information relating to a disposal process in order to influence the process or execution of a contract to the detriment of the EAC-LVFO. Withholding information from the EAC-LVFO during contract execution to the detriment of the Agency.

I agree to comply with the above Code of Ethical Conduct in business.

AUTHORISED SIGNATORY

NAME OF BIDDER

PART 2: Description of Assets

Description of Assets

Disposal Reference Number: **LVFO/DISP/2023-2024 /001**

The descriptions of the Assets given below are for information purposes only and EAC-LVFO gives no guarantee of the accuracy of the description. The Bidder bears all risk for the condition of the Assets. Summary list appears below; **THE DETAILED LIST IS ATTACHED AS ANNEX 1 (Pg.19)**

Table 1: Summary List of Assets for Disposal

LOT NO.	Category	Asset Bar Codes	Summary Description	Quantity of Items
LOT 1	Computer Equipment	Various	Computers monitors (2) Computer CPU (1), UPS APC Back-up (6) Printer (3) Power Regulator (1)	15
LOT 2	Office Furniture	Various	Office Swivel Chairs (2) Office Desk/ Office Executive Desk (2) Visitors chairs 1-seater (2) Visitors chair 3-seater (1) Tables (6) Conference Table (1) Plastic chairs –Blue (4) Armrest Chair/Black (1) Coffee table set (3)	22
LOT 3	Office Equipment	Various	Fans (2) Fridge (1) Air Conditioner (1 set Inter & ext) Scanners (2) Printers (2)	8
LOT 4	Boat and Boat Engine	Patrol Boat and Boat Engine	Patrol Boat 003- 330 HP Umoja	1
LOT 5	Electrical devices & others	Various	Light fittings (16) Fluorescent Tube holders (154), Telephone handset (3)	175
LOT 6	Projectors	Various	Projectors	3

List of Assets and Price Schedule

Disposal Reference Number: **LVFO/DISP/2022-2023/001**

Lot Number: _____

Item Name: _____

[Complete the currency of your Bid. Complete the price for each item below for which you are Bidding. Authorise your Bid Prices in the Signature Block below.]

CURRENCY OF BID:

Disposal Ref. No	Brief Description of Asset	Price

Schedule of Bid Price Submitted By:

Signature: _____

Name: _____

Mobile Number/s: _____

E-mail: _____

Full Address: _____

Date: _____ (DD/MM/YY)

PART 3: Contract

Any resulting Contract shall be placed using the Contract Agreement Form/s below and shall be subject to the EAC-LVFO General Conditions of Contract (GCC) for the Disposal of its Assets, as attached.

Contract Agreement

Disposal Reference Number:

THIS AGREEMENT made this _____ [day] day of _____ [month], ____, [year] between

_____ of _____ [name and address of Seller (hereinafter "the Seller"), of _____ the one part, and

_____ of _____ [name and address of Buyer (hereinafter "the Buyer"), of the other part:

WHEREAS the seller invited Bids for the disposal of Assets, viz., [describe the assets to disposed]

_____ and _____ has

accepted a Bid by the Buyer for the purchase of those Assets in the sum of [insert contract price in number and words] _____ (hereinafter referred to as "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

This Agreement shall be subject to the EAC-LVFO's General Conditions of Contract for the Disposal of Public Assets except where modified herein.

The Buyer hereby covenants to pay EAC-LVFO in consideration of the provision of the Assets, the Contract Price at the times and in the manner prescribed by the Contract.

In consideration of the payments to be made by the Buyer to the Disposing Entity as indicated in the Contract, EAC-LVFO hereby covenants with the Buyer to release the Assets in conformity in all respects with the provisions of the Contract.

THE GENERAL CONDITIONS OF CONTRACT ARE MODIFIED AS FOLLOWS:

The location of the Assets is _____ **EAC-LVFO HEADQUARTERS, JINJA-UGANDA**

The official to contact to arrange collection of the Assets is **the Head of Procurement**

Payment for the Assets shall be made by the _____ day of _____
(within thirty days from receipt of letter of award)

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the Laws of Uganda on the day, month and year indicated above.

Signed by _____ (LVFO)

Name: _____ Position: _____

In the presence of:

Name: _____ Position: _____

Signed by _____ (Buyer/Bidder)

Name: _____ Position: _____

In the presence of:

Name: _____ Position: _____

General Conditions of Contract

For the Disposal of EAC- LVFO Assets

1. Definition of Assets

The Assets subject to this Contract are as defined in the attached Description of Assets.

2. Condition of Assets

EAC-LVFO shall sell the Assets on an “as is, where is” basis and shall offer no warranty or guarantee as to the condition of the Assets.

The Buyer shall assume full responsibility for the Assets from the date and time of transfer and shall bear all costs and risks associated with the Assets thereafter.

3. Payment

The Buyer shall make payment to EAC-LVFO of the full Contract Price, as defined in the Agreement, as announced by the Auctioneer at the Public Auction, shall immediately pay a minimum of fifty percent (50%) of the Contract Price, EAC-LVFO shall issue a receipt for the payment. The Buyer shall within the five (5) working days from the date of the Public Auction, settle the balance of the contract price after which the asset shall be handed over to them. Failure to comply will result in forfeiture of the down payment

Payment shall be made by any method acceptable to EAC-LVFO and shall be considered to have been made on the date that it is credited to the EAC-LVFO’s account/or on the day it is received by the LVFO Accounts office.

EAC-LVFO may terminate this Contract if the Buyer has failed to pay the full Contract Price within one week after the due date for payment.

4. Transfer of Assets

The location of the Assets is as specified in the Agreement.

The Buyer shall have full responsibility and shall bear ALL risks and pay costs associated and not limited to the following costs; transfer fees, handling, clearing, insurance, collection, dismantling, removal and transportation, of the Assets from the current location defined above.

The Buyer shall collect the Assets seven (7) working days from the date of receipt by EAC-LVFO of full payment for the Assets.

The LVFO shall only release the Asset after payment of respective duties and taxes and fees to the Revenue authorities. The buyer is responsible for all payment of duties and other related taxes on any assets as may be required.

The Buyer shall contact the official named in the Agreement, at EAC-LVFO’s address, as specified in the Agreement, to arrange a date and time for the collection of the Assets.

The Buyer shall sign a Handover Certificate, certifying receipt of the Assets, at the time of transfer.

5. Corrupt Practices

It is the EAC-LVFO’s Policy to require that the Agency, as well as Bidders and Buyers for Contracts for such Assets, observe the highest standard of ethics during the disposal process and execution of such Contracts.

In pursuit of this Policy, EAC-LVFO may terminate a Contract for disposal if it at any time determines that corrupt, fraudulent, collusive or coercive practices were engaged in by its representatives or that of a Buyer, during the disposal process or the execution of that Contract.

Handing over Certificate

[Letterhead paper of the Procuring Entity]

This is to certify that [insert the description of assets being disposed] have been handed over to [insert name of the buyer and address].

The documents handed over by the Seller to the Buyer are [list the documents].

Authorized Signature of Seller:

.....

Name and Title of Signatory:

Date:

In the presence of:

Signature:

Name:

Date:

Authorized Signature of Buyer:

Name and Title of Signatory:

Date:

In the presence of:

Signature:

Name:

Date:

ANNEX 1- Detailed List and Description of Assets

ITEM	DESCRIPTION	TYPE/MODEL	ENGARVED CODE	SERIAL NUMBER	LOCATION	QUANTITY	CONDITION/STATUS
LOT 1 Office Equipment	Computer Monitor	Dell	LVFO0045		Conference room	1	Obsolete
	Computer Monitor	Dell E1914Hef	LVFO0208		Conference room	1	Obsolete
	UPS	APC Smart UPS RT 2000	LVFO0586		Conference room	1	Obsolete
	UPS	APC Smart UPS RT 2000	LVFO0728		Conference room	1	Obsolete
	UPS	APC Smart UPS RT 2000	LVFO0744		Conference room	1	Obsolete
	UPS	APC Smart UPS RT 2000	LVFO0759		Conference room	1	Obsolete
	UPS	APC Smart UPS RT 2000	LVFO0587		Conference room	1	Obsolete
	UPS	APC Smart UPS RT 2000	LVFO0587		Conference room	1	Obsolete
	Power Regulator		LVFO0751		Conference room	1	Obsolete
	CPU	Dell Optiplex 3020	LVFO0206		Conference room	1	Used, Good
LOT 2 Office Furniture	Chairs	Office chair swivel (with armrest)	LVFO0121		Container	1	Used ,Good
	Chairs	Office chair swivel (with armrest)	LVFO0279		Container	1	Used, Good
	Chairs	Visitors Chair (no armrest)	LVFO0303		Container	1	Used, Good
	Chairs	Visitors Chair (no armrest)	LVFO0306		Container	1	Used, Good
	Chairs	Visitors Chair 3- seater (no armrest)	LVFO0308		Container	1	Used, Good
	Chairs	Office Chair swivel (with armrest) black	LVFO0480		Container	1	Obsolete
	Chairs	Plastic chair -blue	LVFO0471		Container	1	Used, Colour fading
	Chairs	Plastic chair –blue	LVFO0473		Container	1	Used Broken
	Chairs	Plastic chair –blue	LVFO0475		Container	1	Used, Broken
	Chairs	Plastic chair –blue	LVFO0477		Container	1	Used, Good
	Coffee set table	Wooden (black)	LVFO0604		Container	1	Used, Good
	Coffee set table	Wooden (black)	LVFO0605		Container	1	Used, Good
	Coffee set table	Wooden (black)	LVFO0606		Container	1	Used, Good
	Conference Desks	Formica finish	LVFO0414		Container	1	Obsolete
	Office Desks	Formica finish with drawers	LVFO0146		Container	1	Obsolete
	Office Executive Desks	Formica finish with drawers	LVFO0234		Container	1	Obsolete
	Office tables	Wooden Formica finish	LVFO0316		Container	1	Used, Good

ITEM	DESCRIPTION	TYPE/MODEL	ENGARVED CODE	SERIAL NUMBER	LOCATION	QUANTITY	CONDITION/STATUS
	Office tables	Wooden Formica finish	LVFO0340		Container	1	Used, Good
	Office tables	Wooden Formica finish	LVFO0341		Container	1	Used, Good
	Office tables	Wooden Formica finish	LVFO0345		Container	1	Used, Good
	Office tables	Wooden Formica finish	LVFO0354		Container	1	Used, Good
	Office tables	Wooden Formica finish	LVFO0361		Container	1	Used, Good
LOT 3 Office Equipment	Stand fan		LVFO0097		Conference room	1	Obsolete
	Stand fan		LVFO0292		Conference room	1	Used, Good
	Printers	Printer Canon Pixma	LVFO0577		Conference room	1	Obsolete
	Printers	Brother DCP Printer	LVFO0583		Conference room	1	Obsolete
	Office Scanner	HP Scanjet 5590	LVFO0227		Conference room	1	Used, Good
	Office Scanner	Scanner (Scanjet PRO 3500 f1)	LVFO0754		Conference room	1	Obsolete
	Fridge		LVFO0126		Conference room	1	Used, repairable
	Air conditioner	Air conditioner (1set Inter & ext)	LVFO0215		Conference room	1	Obsolete
LOT 4 Patrol Boat	Patrol Boat; 003 - 330 HP Umoja Boat Engine: Marine in board Engine	Boat Make: Sinnautic Patrol Boat P1100 Year of Manufacture: 2008 Engine Type/Serial Number: 330hp V8 Marine in board Engine Diesel	WV00001		NaFIRRI Pier	1	Not in use/parked
LOT 5 Electrical Devices/Others	Telephone Handset	Panasonic Kx-Ts500Mxw	LVFO0558		Container	1	Obsolete
	Telephone Handset	Panasonic Kx-Ts500Mxw	LVFO0182		Container	1	Obsolete
	Telephone Handset	Panasonic Kx-Ts500Mxw	Not engraved		Container	1	Obsolete
	Light Fittings	Light fittings	N/A	N/A	Container	16	Obsolete
	Lamp holders	Fluorescent tube holders	N/A	N/A	Container	154	Used, Good
LOT 6 Projectors	Projector	Projector Dell 1610	LVFO0492		1 st floor	1	Obsolete
	Projector	Projector Dell 1610	LVFO0592		1 st floor	1	Used, Good
	Projector	Projector Toshiba TDP S35	LVFO0496		1 st floor	1	Used, Good